



Regulations for the Practical training/Work placement modules of the Applied Sciences Department (LIAN)

Faculty of Physical Engineering/Computer Science (PTI)
at the Westsächsische Hochschule Zwickau University of Applied Sciences

“Internship Regulations”

Dated May 20, 2026

§ 1 Scope of Application

These regulations apply to the practical modules of the international degree programs offered by the Applied Sciences Department of the Faculty of Physical Engineering/Computer Science (PTI) at the Westsächsische Hochschule Zwickau University of Applied Sciences (WHZ).

§ 2 Goals and Principles

- (1) A practical training/work placement module is a specific, supervised, and assessed phase of training that is typically completed at a workplace, e.g. companies, research facilities, local utility companies, local authorities or government departments.
- (2) The practical training/work placement module is designed to establish a close link between academic study and future professional practice. As part of the work placement, the student (referred to as an “intern”) is expected to work largely independently on a complex assignment relevant to the degree program and drawn from the practice partner’s areas of focus. In doing so, the student should:
 - Apply the knowledge and skills acquired during their studies
 - Gain a deeper understanding of their chosen field of study
 - Develop flexibility, teamwork, and interdisciplinary work methods
 - Become familiar with the technical, organizational, and business aspects of a company or institution.
- (3) The practical training/work placement module forms part of the degree program. Its placement within the curriculum is specified in the relevant course catalogue. Any missed sessions (due to illness, for example) must be made up.
- (4) During the practical training/work placement module, the intern remains a student of the university and retains all the rights and obligations that this entails.

§ 3 Supervision

- (1) During the practical training/work placement module, the intern is supervised by two mentors, one of whom must be a faculty member involved in the intern’s degree program, hereinafter referred to as the “WHZ mentor.” The second mentor is a representative of the host organization and is referred to as the “host organization mentor.”
- (2) The intern should contact the WHZ mentor immediately regarding any substantive or organizational matters, as well as any issues related to the internship placement. This is particularly important for the preparation and follow-up work for the practical training/work placement module. During this module, the host organization mentor is responsible for supervising the intern and is supported by the WHZ mentor.



- (3) The person responsible for the practical training/work placement module (hereinafter referred to as the 'internship coordinator') is responsible for ensuring the organizational implementation of these regulations and for representing the respective degree program in this regard. The practicum coordinator supports the WHZ mentor in carrying out his supervisory duties, which are integral to the smooth running of the program.

§ 4 Framework Curriculum

- (1) The framework curriculum (see Appendix) outlines the content of the practical training/work placement module. The topic of the assignment must be chosen based on the student's degree program. In accordance with this topic, students select a WHZ mentor in consultation with the WHZ mentor and with support from the internship coordinator.
- (2) The tasks assigned by the supervising host organization, as agreed with the WHZ mentor, determine the focus of the intern's work. These tasks are selected in accordance with the framework curriculum.

§ 5 Host Organization

- (1) All students are required to find a suitable internship position themselves and inform the internship coordinator of their placement. Students who have difficulty finding a suitable position may contact the internship coordinator for assistance.
- (2) An internship site is usually, but not necessarily, an external professional practice setting, which may be located abroad. According to § 7 and § 18 of the examination regulations for the Bachelor's program in "Green Engineering and Sustainable Management", the Examination Board may approve a WHZ department as an internship site.
- (3) The WHZ mentor recognizes an external professional practice placement if a set of tasks that complies with the framework curriculum has been confirmed by the WHZ mentor and can be contractually secured ('Internship Agreement', see § 6). The tasks must then be carried out and supervised there. To facilitate this process, the 'Registration Form for the Practical Training/Work Placement Module' must be completed, and a copy must be submitted to the internship coordinator and the Applied Sciences Department office. The internship coordinator will verify the accuracy of the documents.

§ 6 Internship Agreement

- (1) Before the practical training/work placement module begins, the intern must sign a written internship agreement with the host organization and provide a copy of the internship agreement to the WHZ mentor.
- (2) The terms of the internship agreement are:
- The provisions of these regulations and the content specifications of the framework curriculum for the practical training/work placement module
 - The timeframe for the practical training/work placement module
 - The research topic
 - The host organization mentor being responsible for supervising the intern
 - The WHZ mentor
 - A confidentiality agreement, if applicable (including the rationale and duration)

- (3) The intern is responsible for complying with the terms of the agreement. If the intern is unable to do so for objective reasons, or if the host organization fails to fulfil its obligations, the intern must immediately notify the WHZ mentor.

§ 7 Recognition and Evaluation of the Practical training/Work placement module

- (1) In accordance with the guidelines set out in the practical training/work placement module description and the framework curriculum, the intern must document and present the tasks completed in the practical training/work placement module.
- (2) The examiners decide whether to accept the internship based on a recommendation from the host organization mentor. Reasons for non-acceptance may include:
- Evidence from the host organization (internship site) that the intern has failed to comply with contractual agreements (e.g., failure to meet deadlines, unexcused absences, or disciplinary offenses)
 - The evaluation of the internship results as “unsatisfactory” based on the objectives set forth in § 2
- (3) If the examination is graded as 'unsatisfactory', it must be retaken in accordance with the examination regulations. If the internship is not approved, the entire practical training/work placement module must be repeated.
- (4) Within four weeks of being notified of the decision not to recognize the internship, the intern may request a review of the decision by the relevant examination board. The intern must be informed of the decision in writing, along with a statement of reasons and information on available legal remedies.

§ 8 Effective Date of these Regulations

These regulations shall come into force on the date of their adoption by the Faculty Council of the Faculty Physical Engineering/Computer Science (PTI) at the Westsächsische Hochschule Zwickau University of Applied Sciences.

Zwickau, 20.05.2026



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This is a translation, only the German version is legally binding.

Appendix: Framework Curriculum

Framework Curriculum of the Work placement module of the bachelor's program Green Engineering and Sustainable Management (PTI47100)

(1) The Work placement module is part of the bachelor's program and lasts 12 weeks.

(2) Focus areas and scope of work:

- Development and testing of modern methods and devices based on physical, chemical, or biological interactions
- Environmental monitoring of industry, agriculture, and municipalities
- Development and use of alternative and renewable energy sources
- Environmental consulting and identification and remediation of contaminated sites
- Development, testing and evaluation of strategies, methods and technologies for sustainable environmental management
- Research, analysis, and evaluation, as well as the development and implementation of strategies and concepts for sustainable business practices and resource management